

VALLEY CENTER MUNICIPAL WATER DISTRICT
LANDSCAPE MAINTENANCE WORKER I, II, III

DEFINITION

Under general supervision of the Construction/Maintenance Supervisor, incumbents perform a wide variety of routine landscaping, grounds maintenance, and vegetation management work on District properties.

CLASS CHARACTERISTICS

Landscape Maintenance Worker I is the entry-level class in the Landscape Maintenance series. Incumbents are responsible for performing routine activities while acquiring knowledge and skills to perform higher-level work to include: trimming, weeding, cleaning, and maintaining district grounds and facilities.

Landscape Maintenance Worker II is the journey level class in the series. Incumbents are fully competent and are expected to perform duties related to landscaping, including designing and maintaining irrigation systems; may also be required to work in wastewater facilities to include collection, distribution, and reclamation.

Landscape Maintenance Worker III is the advanced level class in the series. Incumbents are fully competent and are expected to perform the full range and the most complex duties related to landscaping, including designing and maintaining irrigation systems. Incumbents may serve as crew leader and may be required to work in wastewater facilities to include collection, distribution and reclamation.

ESSENTIAL DUTIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this position.

Positions at the Landscape Maintenance Worker III level may also serve as a lead, which includes assigning and monitoring employees work, training new employees on methods and procedures, ensuring rules and regulations are observed, and serving as a supervisor in their absence.

Trims, edges, rakes, fertilizes, and waters a variety of ground cover and other areas; weeds, prunes, mulches and sprays trees, plants, and shrubbery.

Mixes and applies herbicides to control the growth of vegetation on and around flood control and water distribution facilities and rights-of-way following specific directions; operates truck-mounted or individual spray units to apply chemicals in designated locations.

Inspects assigned areas, corrects and/or reports safety hazards; cleans and maintains grounds; clears brush, weeds, and debris from ground and open areas; maintains landscaped areas in an attractive condition; prepares soil and plants for new landscaping according to a defined plan; removes overhanging branches or downed trees.

Operates a variety of hand and power garden tools and equipment including, but not limited to: small tractors, generators, weed cutters and chippers, spreaders, edgers, blowers, hedge trimmers, chainsaws, rakes, shovels, hoes, brooms and other tools; drive a variety of trucks and other vehicles.

Observes safe work methods and uses safety equipment; secures work sites from hazards as needed; stores pesticides, herbicides, and fungicides in a safe manner; attends safety meetings.

Assists skilled trade classes with various assignments; sets up traffic warning devices and barricades and directs traffic around work sites; assists in preparing and cleaning up work sites.

Designs, installs, and maintains irrigation systems.

Performs other duties as assigned.

QUALIFICATION GUIDELINES

Knowledge of: Methods and techniques of planting, transplanting, cultivating, pruning and maintaining a variety of ground cover, plants, shrubs, hedges and trees; use and care of common hand tools; basic arithmetic, including proportions and volume; use and application of a variety of herbicides for vegetation control; principles and practices of landscape maintenance, including pruning and plant care; operation and minor maintenance of various vehicles and equipment used in grounds maintenance work; basic first aid and CPR techniques; safety precautions pertaining to the work, including proper handling of hazardous chemicals; and, practices and procedures of general maintenance work.

Ability to: Use landscaping tools and equipment; complete forms and maintain accurate records; perform varied vegetation control and landscape maintenance work in a safe, efficient manner; perform a variety of grounds maintenance and vegetation control activities; follow oral and written directions; communicate clearly and concisely and be understood while using the District's radio communication system; and, establish and maintain effective working relationships with other employees and those contacted in the course of the work.

EDUCATION, EXPERIENCE, LICENSES AND CERTIFICATIONS

Education: All classes: Equivalent to a High School Diploma.

Experience: Landscape Maintenance Worker I- a minimum of six months of grounds keeping experience.

Landscape Maintenance Worker II- a minimum of two years landscaping experience to include design and installation of irrigation systems and pruning techniques.

Landscape Maintenance Worker III- a minimum of two years of experience as a Landscape Maintenance Worker II, or its equivalent; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licenses and Certifications: All Classes- California Class C Driver's License.

Landscape Maintenance Worker III- Pesticide Applicator's Certificate.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those an incumbent encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: While performing the duties of this job, the incumbent is regularly required to use hands and fingers to grasp and feel, or operate objects, tools, or controls and reach with hands and arms. The incumbent is regularly required to talk, hear, pull, push, walk, stand, crouch, kneel and stoop. The incumbent is occasionally required to balance and climb. The incumbent must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific visual abilities required by this job include those required to operate cars, trucks and power tools. May be required to medically qualify and wear a District approved respirator.

Work Environment: The incumbent regularly works in outside weather conditions including cold and hot temperatures, inclement weather, wet and/or humid conditions; may work on slippery or uneven surfaces; possible exposure to fumes or airborne particles, sewage, or toxic or caustic chemicals; regularly exposed to moving mechanical parts; the noise level will range from moderate to very loud.

POSITION DESCRIPTION APPROVED:



General Manager



Date